**Transfer In To Harvard Form**

INSTRUCTIONS: If you are currently in the US at another academic institution in F-1 non-immigrant status, you should complete Part 1 of this form. You should then request the international student advisor at the school you currently attend (or have most recently attended) to complete Part 2 of this form. The completed form should be submitted electronically to your I-20 Document Portal. You cannot be issued an I-20 Certification of Eligibility from Harvard until this form is completed and your Student and Exchange Visitor Information System (SEVIS) record release date is reached. Harvard Summer School must receive this complete form no later than May 2, 2024, even if your SEVIS record release date is after that. Harvard Summer School will forward this form to the Harvard International Office (HIO). Once you are issued an I-20 from Harvard, you must report to HIO for international student check-in and registration during Opening Weekend when you arrive to campus in order to complete the transfer process.

# **PART 1: To be completed by the transferring student.**

| Student’s last name | Click or tap here to enter student’s last name. |
| --- | --- |
| Student’s first name | Click or tap here to enter student’s first name. |
| Student’s HUID | Click or tap here to enter student’s HUID. |
| Student’s date of birth | Enter date of birth using format MM/DD/YYYY. |
| Country of citizenship | Click or tap here to enter student’s country of citizenship. |
| Email address | Click or tap here to enter student’s email address. |
| Telephone number | Click or tap here to enter student’s telephone number. |

# **Check the Summer School program for which you have registered full-time:**

[ ]  General/adult program

[ ]  Secondary School program

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# **Check the level of study of your home institution:**

[ ]  Secondary school

[ ]  Undergraduate

[ ]  Graduate

[ ]  English language program

Please note: Travel outside the United States using Harvard’s visa document will not be possible until the SEVIS release date (noted in Part 2) because we are unable to access your SEVIS record until that date. If you plan to travel before that date, please consult with a Summer School advisor at the Harvard International Office (HIO).

Signature of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date (mm/dd/yyyy)\_\_\_\_\_\_\_\_\_\_\_\_\_

Digital signatures are **not** accepted. Please sign and date with a real signature.

# **PART 2: To be completed by the International Student Advisor or Designated School Official (DSO).**

| Student’s SEVIS # | Click or tap here to enter student’s SEVIS #. |
| --- | --- |
| Name of your institution | Click or tap here to enter name of institution . |
| School’s program number | Click or tap here to enter school’s program number. |
| Date of graduation or termination of study | Enter date using format MM/DD/YYYY. |
| SEVIS Transfer Release Date. For F-1 transfers, the Harvard University Code is BOS214F00162000. | Enter date using format MM/DD/YYYY. |

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# **Check which semester the student was last pursuing a full course of study:**

[ ]  Fall term

[ ]  Spring term

[ ]  Summer term

# **Has this student been authorized for (F-1) Curricular and/or Optional Practical Training?**

[ ]  Yes

[ ]  No

# **To the best of your knowledge, is the student noted above in status according to the Department of Homeland Security (DHS) regulations and eligible for a transfer? If no, please provide an explanation in the box below.**

[ ]  Yes

[ ]  No

|  |
| --- |
| Click or tap here to enter an explanation to your answer above if it was “no.” |

# **Are there any dependents in the student’s SEVIS record?**

|  |
| --- |
| Click or tap here to enter the number of dependents. |

[ ]  Yes, how many?

[ ]  No

# **Part 2 of this form was completed by:**

| Name | Click or tap here to enter advisor’s name. |
| --- | --- |
| Title | Click or tap here to enter advisor’s title. |
| Email address | Click or tap here to enter advisor’s email address. |
| Phone number | Click or tap here to enter advisor’s phone number. |

Signature of Advisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date (mm/dd/yyyy)\_\_\_\_\_\_\_\_\_\_\_\_\_

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