



# Harvard Division of Continuing Education

Harvard Extension School • Harvard Summer School

Academic Services, 51 Brattle Street, Cambridge, Massachusetts 02138-3722 || [academicservices@extension.harvard.edu](mailto:academicservices@extension.harvard.edu)

## Summer Term 2023 Change of Grading Basis Request

Letter Grade Basis for CSCI S-50

(Harvard College Undergraduates Only)

Harvard College degree-seeking students that register for CSCI S-50, Intensive Introduction to Computer Science, will be graded on a SAT/UNSAT grading basis. To adjust the grading basis in the CSCI S-50 course to Letter Grading, complete and submit this form to Academic Services by the due date specified below. Students should consult the *Harvard College Handbook for Students* or speak with their Resident Dean/academic advising team for more information.

*\*More information on the CSCI S-50 course equivalencies and Harvard Summer School policies for Harvard College students can be viewed on the Harvard Summer School Website.*

### Instructions:

1. Students may complete the form electronically. IF completed electronically, the form must be sent via the student Harvard College official email.
2. Email the completed form to [academicservices@extension.harvard.edu](mailto:academicservices@extension.harvard.edu) by the deadline below. Requests for Letter Grade Basis that are received and dated after the deadline will not be considered.
3. Academic Services will confirm receipt of the form when initially received. Processing for changes to Letter grade mode will start July 1st.
4. Students will be notified when the change is updated in the Harvard Summer School system and should keep the confirmation email for their records. Letter grade basis will not update in my.Harvard until the end of the summer term.

COURSE	CSCI S-50/CS50 - Intensive Introduction to Computer Science (June 20–August 4)
DEADLINE	Friday, July 7, 2023

### A. Student Information

STUDENT FULL LEGAL NAME (exactly as printed on your passport or other government-issued photo ID)		
Last/Family/Sur name(s)	First/Given name(s)	Middle name(s)

HARVARD ID NUMBER	Telephone number
	E-mail address

### B. Course Information

Course Registration Number (CRN)					Subject	Subject number	Course title (and section number, if applicable)
3	4	7	4	5	CSCI	S-50	Intensive Introduction to Computer Science

Instructor name David Malan

### C. Student Confirmation

By submitting this form, students are requesting a change in grading basis for CSCI S-50, Summer 2023, from the default Sat/Unsat grading basis for Harvard College degree-seeking students, to a Letter Grade basis. Students are not able to return to Sat/Unsat grading basis after the due date listed on this form. Students are encouraged to discuss this change with their Resident Dean prior to making any changes to the grading standard in the course. Harvard Summer School staff is not able to offer academic counseling or support to students with questions regarding grading basis and how it may impact the student's academic progress.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only (do not write within this box)

Date received \_\_\_\_\_ Decision \_\_\_\_\_

Date grading mode changed \_\_\_\_\_ Student notification sent \_\_\_\_\_ Initials \_\_\_\_\_