



# Harvard Division of Continuing Education

Student Financial Services  
51 Brattle Street  
Cambridge, Massachusetts 02138-3722  
(617) 495-4293  
studentfinance@extension.harvard.edu

## Request for Private Student Loan Certification Form Summer 2026

Certification of private student loans is based on the cost of attendance for your planned enrollment. For students not admitted to a degree or Premedical program, private student loan certifications will be limited to a maximum of three semesters, not to exceed a total of \$25,000 for students seeking a degree, and \$15,000 for students seeking a professional certificate. Private student loans are primarily intended to cover tuition and fees, books and transportation, and are designed to be a supplement to your other financial resources.

Private student loans may not be certified for students who are not in good academic standing. To be eligible and maintain eligibility for private student loan certification, you must complete at least half of the courses you attempt with the following grade minimum: B for undergraduate/graduate students; B-minus for Premedical students.

### To apply and receive loan certification you must:

1. complete the lender's loan application using the school code: **00215503**
2. receive approval following a credit check and data verification by the lender
3. complete page 2 and submit this form securely by logging into your account via MyDCE Portal at <https://web.dce.harvard.edu/mydce-extension>. From the home page, choose "Document Uploader." In the Document Upload Form, select "Private Student Loan Forms" in the "Documents" field. Click "Attachments" then the "Upload Files" button/bar to select your file(s) to upload. Click the "Submit" button.
4. receive confirmation from Student Financial Services regarding the loan amount that will be certified

**The loan certification process may take up to two weeks.** In order for you to be able to use your anticipated loan funds to cover your balance before the payment deadline, **Student Financial Services must receive both this form and your loan approval ten days before the payment deadline. Additional processing time may be required by your lender.**

Student Financial Services certifies the following for your lender:

- your enrollment plans
- that the amount you requested fits within the standard cost of attendance for your planned enrollment

STANDARD COST OF ATTENDANCE BUDGET FOR SUMMER 2026*	AMOUNT	
	7 week	3 or 4 week
Housing and food	\$ 5,745.00	\$ 2,873.00
Books and supplies (\$200 per course)	\$	\$
Miscellaneous	\$ 750.00	\$ 375.00
Transportation	\$ 200.00	\$ 100.00
Tuition (determined by your course selection)	\$	\$
<b>Total</b>	\$	\$

\* Please note: If you plan to enroll in both 3-week sessions, you may use the 7-week cost of attendance. If you plan to enroll in a 4-week course, you may use the 3-week cost of attendance.

Once your loan is certified:

- Review your student account online at [www.summer.harvard.edu/login](http://www.summer.harvard.edu/login). Funds will appear either as a credit to your student account or as an anticipated credit prior to the payment in full deadline for the term
- **Changing your enrollment may impact your loan eligibility**

Continued on next page.

**Student Information**

STUDENT LEGAL NAME									
Last/Family/Sur name(s)				First/Given name(s)				Middle name(s)	
DCE ID NUMBER <small>(See extension.harvard.edu/login if unsure)</small>				LAST 4 DIGITS OF SOCIAL SECURITY NUMBER				DATE OF BIRTH <small>example: 01 15 1994</small>	
@				X X X - X X -				<div style="display: flex; justify-content: space-between;"> <span>Month (MM)</span> <span>Day (DD)</span> <span>Year (YYYY)</span> </div>	
PRESENT MAILING ADDRESS (number, street, and apartment number)									
Street									
City						State/Province		Zip/Postal code	
Email address (Please provide only one email address)							Telephone number (including area/country code)		

*Please complete sections A-F below:*

**A. Program of Interest**

Please check just one academic program to which you are admitted or intend to be admitted:

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**B. When do you expect to complete your studies?** \_\_\_\_\_

MMYYYY (example: 05/2027)

**C. Planned Enrollment**

Indicate the session(s) and number of credits in which you plan to enroll. (Note: if you plan to enroll in the 7 week session, you may not also enroll in the 4 week session or either 3 week sessions.) Your loan certification will be based on the enrollment indicated here.

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**D. Housing Status:**  off campus  on campus  with my parents

**E. Indicate the name of your lender and the type of loan for which you are applying:**

\_\_\_\_\_  
Lender

\_\_\_\_\_  
Loan type

**F. Indicate the pre-approved amount you are requesting to be certified: \$** \_\_\_\_\_

The maximum loan amount that may be certified is your cost of attendance minus any other aid you will receive.

I certify that all of the above information is true and complete to the best of my knowledge. I understand that I am responsible for updating my financial aid application information if there are changes during the course of my summer 2026 enrollment.	
_____ Student's signature	_____ Date