



## Transfer In to Harvard

## Summer School F-1 Students

**INSTRUCTIONS:** First, complete and submit the online I-20 Certificate Request and International Student Information. Then, if you are currently in the US at another academic institution in F-1 non-immigrant status, you should complete Part 1 of this form. You should then request the international student advisor at the school you currently attend or have most recently attended to complete Part 2 of this form. The completed form should be submitted electronically via your student online services account. You cannot be issued a visa document from Harvard until this form is completed, and your Student and Exchange Visitor Information System (SEVIS) record release date is reached. **The Harvard Summer School must receive this completed form no later than May 2, 2022, even if your SEVIS record release date is after that.** The Harvard Summer School will forward this form to the Harvard International Office (HIO). Once you are issued a visa document from Harvard, you must report to the Harvard Summer School for international student check-in and registration when you arrive to complete the transfer process.

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| <b>PART 1: To be completed by the transferring student (print or type)</b>                                                                                                                                                                                                                                                                              |                     |                                                                                                                                                                                                                                                                                                                                |
| DCE ID NUMBER (if known)<br><input style="width: 95%; height: 25px;" type="text"/>                                                                                                                                                                                                                                                                      | OR                  | HARVARD ID NUMBER<br><input style="width: 95%; height: 25px;" type="text"/>                                                                                                                                                                                                                                                    |
| <input style="width: 95%; height: 25px;" type="text"/> @<br><small>(see www.summer.harvard.edu/login if unsure)</small>                                                                                                                                                                                                                                 |                     | DATE OF BIRTH example: <input style="width: 20px;" type="text"/> JAN <input style="width: 20px;" type="text"/> 01 <input style="width: 20px;" type="text"/> 1997<br><div style="display: flex; justify-content: space-around; font-size: 8px;"> <span>Month (MMM)</span> <span>Day (DD)</span> <span>Year (YYYY)</span> </div> |
| <b>STUDENT FULL LEGAL NAME (exactly as printed on your passport or other government-issued photo identification)</b>                                                                                                                                                                                                                                    |                     |                                                                                                                                                                                                                                                                                                                                |
| Last/Family/Sur name(s)                                                                                                                                                                                                                                                                                                                                 | First/Given name(s) | Middle name(s)                                                                                                                                                                                                                                                                                                                 |
| Country of citizenship                                                                                                                                                                                                                                                                                                                                  |                     |                                                                                                                                                                                                                                                                                                                                |
| Current residential address to which the Harvard visa document should be sent:<br><b>Please note:</b> Keep in mind that processing a visa document may take a minimum of 30 days to complete.                                                                                                                                                           |                     |                                                                                                                                                                                                                                                                                                                                |
| E-mail address                                                                                                                                                                                                                                                                                                                                          | Telephone number    |                                                                                                                                                                                                                                                                                                                                |
| Summer School program for which you have registered full-time: <input type="checkbox"/> General program <input type="checkbox"/> Secondary School program                                                                                                                                                                                               |                     |                                                                                                                                                                                                                                                                                                                                |
| Level of study at home institution: <input type="checkbox"/> Secondary school <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate <input type="checkbox"/> English language program                                                                                                                                                |                     |                                                                                                                                                                                                                                                                                                                                |
| <b>Please note:</b> Travel outside the United States using Harvard's visa document will not be possible until the SEVIS release date as noted below (in Part 2), as we are unable to access your SEVIS record until that date. If you plan to travel before that date, please consult with a Summer School advisor at the Harvard International Office. |                     |                                                                                                                                                                                                                                                                                                                                |
| Student's signature _____ Date _____                                                                                                                                                                                                                                                                                                                    |                     |                                                                                                                                                                                                                                                                                                                                |

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| <b>PART 2: To be completed by the International Student Advisor (DSO)</b>                                                                                                                                                                                              |                                                                                                              |                                                                                                                                      |
| STUDENT'S SEVIS #                                                                                                                                                                                                                                                      | <input style="width: 95%; height: 25px;" type="text"/>                                                       |                                                                                                                                      |
| Name of your institution                                                                                                                                                                                                                                               | School's program number                                                                                      |                                                                                                                                      |
| Student was last pursuing a full course of study during the                                                                                                                                                                                                            | <input type="checkbox"/> fall term <input type="checkbox"/> spring term <input type="checkbox"/> summer term | Date of graduation/termination of study                                                                                              |
| Has this student been authorized for (F-1) Curricular and/or Optional Practical Training? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, what are the dates and type of practical/academic training authorized?                                   |                                                                                                              |                                                                                                                                      |
| To the best of your knowledge, is the student noted above in status according to Department of Homeland Security (DHS) regulations and eligible for a transfer? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If no, please provide an explanation below |                                                                                                              |                                                                                                                                      |
| <b>SEVIS TRANSFER RELEASE DATE</b><br>For F-1 transfers, the Harvard University Code is BOS214F00162000.                                                                                                                                                               | <input style="width: 95%; height: 25px;" type="text"/>                                                       | Are there any dependents in the student's SEVIS record?<br><input type="checkbox"/> Yes, how many? _____ <input type="checkbox"/> No |
| This form was completed by                                                                                                                                                                                                                                             | Title                                                                                                        |                                                                                                                                      |
| E-mail                                                                                                                                                                                                                                                                 | Phone                                                                                                        |                                                                                                                                      |
| Signature _____ Date _____                                                                                                                                                                                                                                             |                                                                                                              |                                                                                                                                      |